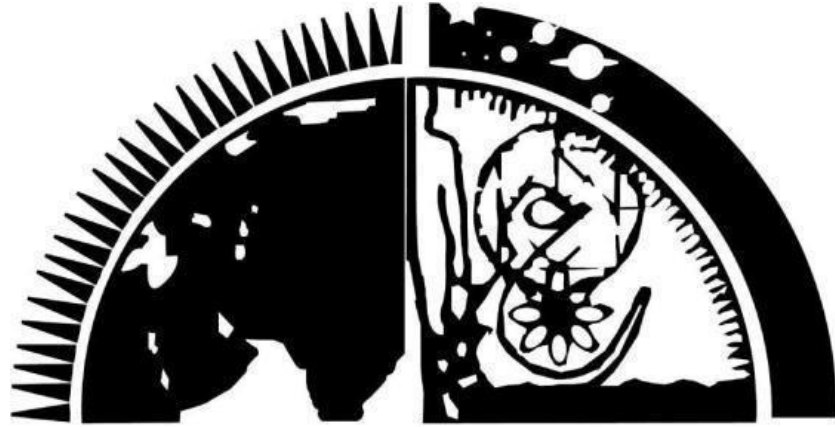




BMU GIRLS HOSTEL POLICY

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Baqai Medical University

BAQAI MEDICAL UNIVERSITY

BMU GIRLS HOSTEL POLICY

Version 02

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1. Introduction

The Girls' Hostel of Baqai Medical University (BMU) provides safe, comfortable, and conducive accommodation for female students. This policy outlines the rules, regulations, and operational guidelines to ensure a secure and supportive living environment.

2. Objectives

- To provide a secure and disciplined residential environment for female students.
- To promote a culture of mutual respect and responsibility.
- To ensure compliance with safety, hygiene, and ethical standards.
- To facilitate a homely atmosphere conducive to learning and personal development.

3. Policy Purpose

The purpose of this policy is to define the rules and responsibilities governing the Girls' Hostel, ensuring the safety, well-being, and comfort of all residents.

4. Scope

This policy applies to all female students residing in the hostel, hostel wardens, administrative staff, and security personnel involved in the management and oversight of the hostel facilities.

5. Guiding Principles

Safety and Security: Ensuring security and surveillance to protect hostel residents.

Discipline and Respect: Upholding ethical and moral values through responsible behavior.

Inclusivity and Fairness: Providing equal opportunities and maintaining a discrimination-free environment.

Hygiene and Cleanliness: Maintaining optimum standards of hygiene in living spaces and common areas.

Academic Support: Encouraging an atmosphere conducive to learning and academic success.

6. Admission and Allotment

- Hostel accommodation is available only to enrolled female residents of BMU.
- Allocation of rooms is subject to availability and approval from the hostel administration.
- Students must submit a completed application form with required documents.
- Rooms are allotted with priority given to outstation students.

7. General Conduct

- Residents must abide by the university's code of conduct and hostel rules.
- Any form of ragging, bullying, or harassment is strictly prohibited.

- Respect for hostel staff and fellow residents is mandatory.
- Quiet hours must be observed from 09:30PM to 5:30 AM to facilitate rest and study.

8. Attendance and Timings

- Residents must return to the hostel by **9:00 PM**. Late entries require prior approval from the warden.
- Hostel gates will be closed at 9:00 PM and opened at 6:00 AM.

9. Visitors and Guests

- Parents/guardians and female visitors are allowed in the hostel with prior approval from the hostel warden, and are restricted to designated areas (guest area).

10. Room Maintenance and Hygiene

- Residents are responsible for keeping their rooms clean and tidy.
- Regular inspections will be conducted to ensure cleanliness and orderliness.
- Cooking inside rooms is strictly prohibited.
- Any damage to hostel property must be reported immediately, and repair costs will be borne by the responsible individual.

11. Prohibited Activities

- Smoking, alcohol, drug use, and possession of prohibited substances are strictly banned as per BMU Code of conduct and Smoking, Alcohol and drug policy.
- Unauthorized appliances are not allowed in the hostel room, including but not limited to electric kettles, irons, room heaters, microwaves, toasters, induction stoves, and refrigerators.
- Playing loud music or causing disturbances is prohibited.
- Engaging in any unlawful activities will result in strict disciplinary action.

12. Security Measures

- Placement of security personnel and CCTV surveillance at hostel entrance.
- Mandatory ID-based entry and exit system.
- Residents must provide ID at the time of entrance and exit, Emergency contact numbers must be provided by each resident.
- Periodic security checks will be conducted.

13. Medical and Emergency Services

- Availability of first aid box in warden office.
- In case of medical emergencies, residents will be taken to the university's hospital facility.

- Students with pre-existing medical conditions must inform the hostel administration upon admission.

14. Mess and Dining Regulations

- Meals will be served at designated timings in the dining hall.
- Residents must maintain discipline and cleanliness in the dining area.
- Outside food delivery is only allowed up to 9:00 PM.

15. Grievance Redressed

- Any complaints or grievances should be reported to the hostel warden.
- A hostel committee will address issues related to hostel facilities and misconduct.
- Complaint boxes may be used by residents to report concerns without fear of retaliation.

16. Disciplinary Actions

- Violation of hostel rules may result in warnings, fines, suspension, or expulsion from the hostel.
- Smoking, alcohol, drug use, and possession of prohibited substances are strictly banned as per BMU Code of conduct and Smoking, Alcohol and drug policy.
- A disciplinary committee will review cases and will report to university administration and may lead to legal action.

17. Leave and Exit Policy

- Residents must submit a written leave application for going outside the hostel as per prescribed time.
- Clearance from the warden is required before permanently vacating the hostel.
- Belongings must be collected within the stipulated period after vacating.

18. Amendments and Updates

- The hostel policy will be revised as per prescribed timeline based on student feedback and administrative requirements.
- Any changes will be communicated to residents through official notices.